

Spring 2021 Forest Health & Fire Resilience Planning and Education Grants

Chaffee County Grants Portal

Organization Information

Organization Information. If the applicant is a program within a governmental agency such as US Forest Service, BLM, Colorado State Forest Service, a Department of Chaffee County Government, etc. then questions such as Year Founded, Mission Statement, Financial Information should not be completed.

Year Founded

Character Limit: 4

Mission Statement

Character Limit: 1500

Geographic Area Served (specific to this proposal)

Choices

All of Chaffee County

A part of Chaffee County (Describe below)

Chaffee County and surrounding region (Describe below)

Other (Describe below)

Tax Exemption Status: (Check all that apply)

Tax Exempt Status.

Choices

501(c)(3) nonprofit-public charity

Government agency

Using a fiscal agent/fiscal sponsor, identify below

Tax exempt entity or nonprofit other than 501(c)(3), describe below

Geographic Area - Description

Description of Geographic Area Served (specific to this proposal)

Character Limit: 1500

Tax exempt entity or nonprofit other than 501(c)(3)

Describe your non-profit and tax exempt status since not 501(c)(3).

Character Limit: 750

Grant Request Information

Project Name*

Character Limit: 100

Amount of Request

Request minimum: \$1,000

Request maximum: \$100,000

Character Limit: 20

What amount of the requested funds are for:

- a) direct payments to landowners, for example for conservation easement or program funds
- b) direct project costs (materials, contractors, project staff)
- c) overhead or administrative costs.
- d) new staff position*

Character Limit: 500

If the full amount requested is not available fill in a minimum amount you believe would allow a scaled-back version of this program to be viable.*

Character Limit: 20

Eligible funding organization types: (Check all that apply)*

Choices

- Federal Agency
- State Agency
- Nonprofit organization
- For Profit organization
- Other

Type of Grant Requested (select all that apply):*

Choices

- Funding to augment existing programming
- New Program or Project
- New Staff Position
- Other

Grant Type Requested (other)

Type of Grant Requested: Other

If you selected Other, please describe.

Character Limit: 750

Proposal

One-page Summary*

Provide a one-page summary of the programs, proposed activities and measurable results that will result from this proposed grant.

Character Limit: 3000

Narrative

NARRATIVE. The six areas in the narrative section describe the specific factors that will be scored in ranking grant applications. The questions under each heading are to guide you in providing information concerning your proposed grant.

I. IMPACT TO COMMON GROUND PROGRAM GOALS AND THE COMMUNITY VISION – Maximum 55 points

It is understood that many proposals will not cover all areas.

A. Forest Health and Fire Resilience*

Describe how the proposal addresses forest health and fire resilience. Describe how the proposal is related to the Chaffee County Community Wildfire Protection Plan (CWPP) – currently in progress, a local CWPP, or another community-based assessment of wildfire risk (provide a reference). Describe how the proposal is related to the CWPP Treatment Priority Area Map.

Character Limit: 3000

B. Agricultural Sustainability*

Describe if there has been any input by agricultural operators into the proposal. Describe if there are benefits to agricultural operators, such as protection of ditches, grazing allotments, etc.

Character Limit: 1500

C. Recreation Impact Management*

Describe if and how the proposal relates to managing recreation impacts.

Character Limit: 1500

D. Wildlife and Habitat*

Describe if and how the proposal considers wildlife and habitat values and how wildlife and habitat will benefit, including specifics on species and habitat. Please reference the wildlife habitat maps. (Note: Field work should be discussed with Colorado Parks and Wildlife to determine best time of year for work.)

Character Limit: 1500

E. Water*

Describe if and how water providers will be included in planning or educational efforts. Describe if and how drinking and irrigation water has been considered and how it will be impacted.

Character Limit: 1500

F. Scenic Views*

Describe if and how scenic views have been considered, both in terms of protecting high-value view sheds from catastrophic fire and in optimizing the visual impacts of treatment activities.

Character Limit: 1500

G. Scale/Connectivity of impact*

List the number of organizations involved in collaboration and describe how activities connect results across public and private ownership boundaries.

Character Limit: 1000

H. Duration of impact*

State the proposal timeframe and expected longevity of results.

Character Limit: 1000

II. URGENCY AND READINESS - Maximum 8 points

Describe how the proposal addresses top priority areas in the Chaffee County Community Wildfire Protection Plan draft Treatment Priority Area Map. Explain if staff is available to execute the proposal and can be assigned within 4 months, and whether recruiting or new contract development is required.*

Character Limit: 1500

III. REGIONAL STRATEGIC PLANNING - Maximum 8 points

Describe how the proposal is part of a regional strategy or strategic planning effort such as the Chaffee County Community Wildfire Protection Plan currently in progress, and how it is prioritized in that plan.*

Character Limit: 1500

IV. PROBABILITY OF PROGRAM SUCCESS – Maximum 13 points

Describe the applicant’s record of success in local projects of similar scope and scale, including a plan to address any experience gap. Describe public involvement to-date, including planned future involvement. List project partners and describe their level of commitment. Explain the proposal’s projected outcomes and how they will be measured, reported and monitored. Explain whether long-term stewardship is required to maintain benefits and how that will be funded. Describe the level of planning and preparedness to-date. Describe how the outcomes will be sustained to remain relevant. Provide a complete project budget and timeline (link to templates).*

Character Limit: 3000

V. FUNDING LEVERAGE - Maximum 12 points

List both confirmed and potential cash and in-kind matching funds from other sources. List the percentage of program administration cost requested from the Chaffee Common Ground Fund. Describe the proposal’s cost-to-benefit ratio.*

Character Limit: 1500

VI. SUPPORTS LOCAL RESOURCES - Maximum 4 points

List the percentage of work to be completed by Chaffee County-based contractors, non-profits and staff.*

Character Limit: 1500

Attachment 1. Organizational and Program/Project Budget Template

Organizational Budget - (Do not complete if a government agency.)

Please provide a complete budget for the organization's current fiscal year that is making the application using the link to the Organizational Budget Template provided only if you do NOT have a full 990 or 990EZ form to submit. If you are submitting a 990 as part of your application, you do not need to complete the organization budget template.

Program or project budget - Please provide a proposed program or project budget using the link to the Program/Project Budget template. If the request is for multi-year funding, include all years applicable to this application.

For budgeting in-kind equipment rates please use the link to the FEMA Schedule of Equipment Rates.

Once the template has been downloaded, save it to your computer, complete the information on both tabs and upload below.

Budgets*

Upload the completed budget template here.

File Size Limit: 1 MB

Attachment 2. Program or Project Timeline/Schedule

Proposed Timeline/Schedule. Include a timeline of activities anticipated in this project or program. Use the link to access and download the Timeline Template and Timeline Example with Milestones. The comments/milestones column can be used to make helpful notations or provide key milestones in the project or program.

Please download the spreadsheet, save it to your computer, complete the form and upload it through the prompt below.

Timeline*

Upload your Project Timeline here.

File Size Limit: 1 MB

Attachment 3. Board of Directors List

Not needed for government agencies.

Include the following information for each board member:

- Position(s) on the board (officer and committee positions)
- Term date for each board member

File Size Limit: 1 MB

Attachment 4. Proof of IRS Federal Tax Exempt Status

Not needed for government agencies

IRS Federal Tax Exempt Status

Upload proof of IRS federal tax exempt status, also called a Letter of Determination and/or most recent 990 series form.

File Size Limit: 5 MB

Attachment 4a. Additional Information for Fiscal Agents/Fiscal Sponsors

Fiscal Sponsor Name*

Character Limit: 100

Fiscal Sponsor Address*

Character Limit: 500

Fiscal Sponsor Website

Character Limit: 100

Describe the relationship with the Fiscal Sponsor*

How long has the applicant used this fiscal sponsor? How long do you intend to continue using this fiscal sponsor? Other details of the relationship.

Character Limit: 500

Fiscal Sponsor Contact Person*

Character Limit: 100

Memorandum of Understanding*

Upload **THE MEMORANDUM OF UNDERSTANDING** or the contract between the organization and the fiscal agent/fiscal sponsor. This must include a clear description of the duties of the fiscal agent/fiscal sponsor accepting fiscal responsibility. What funds are committed by the fiscal agent/fiscal sponsor in support of the proposal. Will the fiscal agent/fiscal sponsor charge a fee? If so, how is the fee calculated?

File Size Limit: 1 MB

Fiscal Sponsor Tax Exempt Status*

Choices

501(c)(3) nonprofit-public charity

Tax exempt entity or nonprofit other than 501(c)(3), describe below

If non-profit other than 501(c)(3), please describe

Character Limit: 500

Budget Attachment

Attachment 1 - Budget for the fiscal agent/fiscal sponsor. This should be budget and financial information related to programs that are part of this grant.

File Size Limit: 1 MB

Proof of IRS Federal Tax Exempt Status*

Proof of IRS Federal Tax Exempt Status and/or latest 990 series return for the fiscal agent/fiscal sponsor.

File Size Limit: 1 MB

Board of Directors List*

Upload a Board of Directors List for the fiscal agent/fiscal sponsor.

File Size Limit: 1 MB

Attachment 5. Anti-Discrimination Statement

Not needed for governmental agencies

Anti-Discrimination Statement

Upload your organization's current anti-discrimination policy or statement that has been adopted by the board of directors.

File Size Limit: 1 MB

Attachment 6. List of Names and Qualifications of Key Staff

Names and Qualifications of Key Staff*

Upload a list of Names and Qualifications of Key Staff. Provide the names and a two line summary of the qualifications of each key staff member who will be providing services or working on the proposed project including length of services with the organization. Do not provide job descriptions or resumes.

File Size Limit: 1 MB

Other Attachments

Other Attachments

You can attach other documents, such as land owner or agency approvals, agreements from partners, a map showing the general project area if practicable, or other documents that will help support elements of this grant application.

File Size Limit: 2 MB

File Size Limit: 2 MB

File Size Limit: 5 MB

File Size Limit: 5 MB

File Size Limit: 5 MB