

# Spring 2021 Recreation Impacts Planning and Monitoring Grants

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*Chaffee County Grants Portal*

## *Organization Information*

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**Organization Information.** If the applicant is a program within a governmental agency such as US Forest Service, BLM, Colorado State Forest Service, a Department of Chaffee County Government, etc. then questions such as Year Founded, Mission Statement, Financial Information should not be completed.

### **Year Founded**

*Character Limit: 4*

### **Mission Statement**

*Character Limit: 1500*

### **Geographic Area Served (specific to this proposal)**

#### **Choices**

All of Chaffee County

A part of Chaffee County (Describe below)

Chaffee County and surrounding region (Describe below)

Other (Describe below)

### **Tax Exemption Status: (Check all that apply)**

#### **Tax Exempt Status.**

#### **Choices**

501(c)(3) nonprofit-public charity

Government Agency

Using a fiscal agent/fiscal sponsor, identify below

Tax exempt entity or nonprofit other than 501(c)(3), describe below

## *Geographic Area - Description*

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### **Description of Geographic Area Served (specific to this proposal)**

*Character Limit: 1500*

### *Tax exempt entity or nonprofit other than 501(c)(3)*

**Describe your non-profit and tax exempt status since not 501(c)(3).**

*Character Limit: 750*

### *Grant Request Information*

#### **Project Name\***

*Character Limit: 100*

#### **Amount of Request**

*Request minimum: \$1,000*

*Request maximum: \$50,000*

*Character Limit: 20*

What amount of the requested funds are for:

- a) direct payments to landowners, for example for conservation easement or program funds
- b) direct project costs (materials, contractors, project staff)
- c) overhead or administrative costs.
- d) new staff position\*

*Character Limit: 1000*

If the full amount requested is not available fill in a minimum amount you believe would allow a scaled-back version of this program to be viable.\*

*Character Limit: 20*

#### **Eligible funding organization types: (Check all that apply)\***

##### **Choices**

- Federal Agency
- State Agency
- Nonprofit organization
- For Profit organization
- Other (describe below)

#### **Type of Grant Requested (select all that apply):\***

##### **Choices**

- Funding to augment existing programming
- New Program or Project
- New Staff Position
- Other

## *Grant Type Requested (other)*

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### **Type of Grant Requested: Other**

If you selected Other, please describe.

*Character Limit: 750*

## *Proposal*

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### **One-page Summary\***

Provide a one-page summary of the programs, proposed activities and specific measurable results that will result from this proposed grant.

*Character Limit: 3000*

## *Narrative*

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**NARRATIVE.** The six areas in the narrative section describe the specific factors that will be scored in ranking grant applications. The questions under each heading are to guide you in providing information concerning your proposed grant. Please provide specific measurable results where applicable.

### **I. IMPACT TO COMMON GROUND PROGRAM GOALS AND THE COMMUNITY VISION – Maximum 55 points**

**It is understood that many proposals will not cover all areas.**

#### **A. Recreation Impact Management\***

Describe how the proposal manages the overall impacts of recreation use to the health of natural resources or the watershed:

Describe whether the proposal is a Strategic. Does it provide a permanent solution (for example restoration, closure of sites) or tools/programs that will have broad impact over a long time span?

Is the solution more tactical, addressing limited locations and/or providing temporary impact (clean-up of sites, enforcement etc.)

Describe the number of recreation sites that will be impacted, including campsites or dispersed camping areas, trail heads, other asserts or miles of roads/trails to be mitigated.

*Character Limit: 3000*

## B. Agricultural Sustainability\*

Describe if and how the proposal addresses impacts to agricultural sustainability in relationship to recreation growth and for what period of time.

Explain whether results are demonstrated or assumed. If results are demonstrated, describe how.

Describe if or how the proposal reduces direct costs to agricultural operations associated with recreational use.

List the number of acres addressed by any of the above.

*Character Limit: 1500*

## C. Forest Health and Fire Resistance\*

Describe if and how the proposal addresses forest health and fire resilience.

Describe how the proposal is related to the CWPP Treatment Priority Area Map and roughly how many acres will be impacted in high priority areas.

Describe if the proposal provides a short term or long-term solution, and how that solution is supported by local wildfire authorities.

How many homes are within 1 kilometer of the treatment area?

*Character Limit: 1500*

## D. Wildlife and Habitat\*

Describe if and how the proposal addresses recreation impacts to wildlife and habitat. How its rated on the recreation planning for wildlife tool (Link). Describe how the proposal will:

- Support Threatened and Endangered species or Colorado State Species of Special Concern;
- support areas of high biodiversity as identified by the County Biodiversity Map;
- support and protect significant wetlands and/or riparian areas;
- support severe winter range
- have positive impacts on wildlife, for example elk/mule deer/bighorn sheep migration corridors and winter range, fall black bear concentration areas, lynx habitat and/or aquatic habitats as summarized in the Composite Habitat Map. How is the proposal area rated on the Composite Habitat Map?
- or other habitat of CPW concern.

*Character Limit: 1500*

### E. Water\*

Describe if and how the proposal addresses the impacts of recreation to water quality (e.g. sediment, erosion, or fecal coliform). Describe whether watersheds are included in a source water protection plan. Is mitigation being done on trails and roads and if so, how many miles?

*Character Limit: 1500*

### F. Scenic Views\*

Explain if and how the proposal addresses scenic views, describing how the proposal directly addresses recreation impacts to scenic views in the following areas:

- Areas with high visual exposure on scenic byways (US285, 291, 50 or 24), the Arkansas River corridor and/or unique scenic quality of regional importance and scale;
- areas with significant visual exposure from secondary travel routes and/or areas of high visual quality that identify community or sense of place;
- exploratory routes off of scenic byways or high-use areas such as Chalk Creek;
- areas with low visual interest or views from less traveled roads or trails;
- areas that are not generally seen by the public or are of low scenic interest.

*Character Limit: 1500*

### G. Scale/Connectivity of impact\*

Describe the scale and connectivity of the proposal. How many acres are included? How many organizations or agencies are involved? If the proposal involved more than 500 acres, you may just state that; if less than 500 acres, estimate the area.

*Character Limit: 1500*

### H. Duration of impact\*

State how many years the results will likely remain in effect.

*Character Limit: 1500*

## **II. URGENCY AND READINESS - Maximum 8 points**

Describe how the proposal addresses existing impacts to water quality or important wildlife habitat. State whether required permits (NEPA, private landowner approval) and agency approvals are complete. Provide a brief description of the work plan. Describe the status of contractor identification and engagement, and of additional funding sources (e.g. committed, highly probable, likely, uncertain).\*

*Character Limit: 1500*

## **III. REGIONAL STRATEGIC PLANNING - Maximum 8 points**

Describe how the proposal is connected to the Chaffee Recreation Plan and/or to the Chaffee Rec Plan objectives (link). Describe if the proposal is part of another collaborative planning effort.\*

*Character Limit: 1500*

#### **IV. PROBABILITY OF PROGRAM SUCCESS – Maximum 13 points**

Describe the applicant’s record of success in local projects of similar scope and scale, including a plan to address any experience gap. Describe public involvement to date, including planned future involvement. List project partners and describe their level of commitment. List clearly the proposal’s projected outcomes/deliverables and how they will be measured, reported and monitored. Explain whether long-term stewardship is required to maintain benefits and how that will be funded. Describe the level of planning and preparedness to-date. Describe how the outcomes will be sustained to remain relevant. Provide a complete project budget and timeline (link to templates).\*

*Character Limit: 1500*

#### **V. FUNDING LEVERAGE - Maximum 12 points**

List both confirmed and potential cash and in-kind matching funds from other sources. List the percentage of program administration cost requested from the Chaffee Common Ground Fund. Describe the proposal’s cost-to-benefit ratio.\*

*Character Limit: 1500*

#### **VI. SUPPORTS LOCAL RESOURCES - Maximum 4 points**

List the percentage of work to be completed by Chaffee County-based contractors, nonprofits and staff.\*

*Character Limit: 1500*

## *Attachment 1. Organizational and Program/Project Budget Template*

### **Organizational Budget - (Do not complete if a government agency.)**

Please provide a complete budget for the organization's current fiscal year that is making the application using the link to the Organizational Budget Template provided only if you do NOT have a full 990 or 990EZ form to submit. If you are submitting a 990 as part of your application, you do not need to complete the organization budget template.

**Program or project budget** - Please provide a proposed program or project budget using the link to the Program/Project Budget template. If the request is for multi-year funding, include all

years applicable to this application.

For budgeting in-kind equipment rates please use the link to the FEMA Schedule of Equipment Rates.

Once the template has been downloaded, save it to your computer, complete the information on the applicable tabs and upload below.

### **Budgets\***

Upload the completed budget template here.

*File Size Limit: 1 MB*

## *Attachment 2. Program or Project Timeline/Schedule*

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**Proposed Timeline/Schedule.** Include a timeline of activities anticipated in this project or program. Use the link to access and download the Timeline Template and Timeline Example with Milestones. The comments/milestones column can be used to make helpful notations or provide key milestones in the project or program.

Please download the spreadsheet, save it to your computer, complete the form and upload it through the prompt below.

### **Timeline\***

Upload your Project Timeline here.

*File Size Limit: 1 MB*

## *Attachment 3. Board of Directors List*

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**Not needed for governmental agencies**

**Include the following information for each board member:**

- Position(s) on the board (officer and committee positions)
- Term date for each board member

*File Size Limit: 1 MB*

## *Attachment 4. Proof of IRS Federal Tax Exempt Status*

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**Not needed for governmental agencies**

## IRS Federal Tax Exempt Status

Upload proof of IRS federal tax exempt status, also called a Letter of Determination and/or most recent 990 series return.

*File Size Limit: 2 MB*

## Attachment 4a. Additional Information for Fiscal Agents/Fiscal Sponsors

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### Fiscal Sponsor Name\*

*Character Limit: 100*

### Fiscal Sponsor Address\*

*Character Limit: 500*

### Fiscal Sponsor Website

*Character Limit: 100*

### Describe the relationship with the Fiscal Sponsor\*

How long has the applicant organization used this Fiscal Sponsor? How long to you intend to continue using this fiscal sponsor? Other details of the relationship.

*Character Limit: 500*

### Fiscal Sponsor Contact Person\*

*Character Limit: 100*

### Memorandum of Understanding\*

Upload **THE MEMORANDUM OF UNDERSTANDING** or the contract between the organization and the fiscal agent/fiscal sponsor. This must include a clear description of the duties of the fiscal agent/fiscal sponsor accepting fiscal responsibility. What funds are committed by the fiscal agent/fiscal sponsor in support of the proposal. Will the fiscal agent/fiscal sponsor charge a fee? If so, how is the fee calculated?

*File Size Limit: 1 MB*

### Fiscal Sponsor Tax Exempt Status\*

#### Choices

501(c)(3) nonprofit-public charity

Tax exempt entity or nonprofit other than 501(c)(3), describe below

If non-profit other than 501(c)(3), please describe

*Character Limit: 500*



## Budget Attachment

Attachment 1 - Budget for the fiscal agent/fiscal sponsor. This should be budget and financial information related to programs that are part of this grant.

*File Size Limit: 1 MB*

## Proof of IRS Federal Tax Exempt Status\*

Proof of IRS Federal Tax Exempt Status and/or latest 990 series return for the fiscal agent/fiscal sponsor.

*File Size Limit: 1 MB*

## Board of Directors List\*

Upload a Board of Directors List for the fiscal agent/fiscal sponsor.

*File Size Limit: 1 MB*

## *Attachment 5. Anti-Discrimination Statement*

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**Not needed for governmental agencies**

### Anti-Discrimination Statement

Upload your organization's current anti-discrimination policy or statement that has been adopted by the board of directors.

*File Size Limit: 1 MB*

## *Attachment 6. List of Names and Qualifications of Key Staff*

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### Names and Qualifications of Key Staff\*

Upload a list of Names and Qualifications of Key Staff. Provide the names and a two line summary of the qualifications of each key staff member who will be providing services or working on the proposed project including length of services with the organization. Do not provide job descriptions or resumes.

*File Size Limit: 1 MB*

## *Other Attachments*

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### Other Attachments

You can attach other documents, such as land owner or agency approvals, agreement from partners, a map of the project area if applicable or other documents that will help support elements of this grant application.

*File Size Limit: 2 MB*

*File Size Limit: 2 MB*

*File Size Limit: 5 MB*

*File Size Limit: 5 MB*

*File Size Limit: 5 MB*