

# Spring 2022 Sustainable Agriculture Program Grants

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*Chaffee County Grants Portal*

## *Organization Information*

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**Organization Information.** If the applicant is a program within a governmental agency such as US Forest Service, BLM, Colorado State Forest Service, a Department of Chaffee County Government, etc. then questions such as Year Founded, Mission Statement, Financial Information should not be completed.

### **Year Founded**

*Character Limit: 4*

### **Mission Statement**

*Character Limit: 1500*

### **Geographic Area Served (specific to this proposal)**

#### **Choices**

All of Chaffee County

A part of Chaffee County (Describe below)

Chaffee County and surrounding region (Describe below)

Other (Describe below)

### **Tax Exemption Status: (Check all that apply)**

#### **Tax Exempt Status.**

#### **Choices**

501(c)(3) nonprofit-public charity

Government agency

Using a fiscal agent/fiscal sponsor, identify below

Tax exempt entity or nonprofit other than 501(c)(3), describe below

## *Geographic Area - Description*

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### **Description of Geographic Area Served (specific to this proposal)**

*Character Limit: 1500*

## *Tax exempt entity or nonprofit other than 501(c)(3)*

**Describe your non-profit and tax exempt status since not 501(c)(3).**

*Character Limit: 750*

## *Grant Request Information*

### **Project Name\***

*Character Limit: 100*

### **Amount of Request**

*Request minimum: \$1,000 per year*

*Request maximum: \$500,000 per year*

*Character Limit: 20*

What amount of the requested funds are for:

- a) direct payments to landowners, for example for conservation easement or program funds
- b) direct project costs (materials, contractors, project staff)
- c) overhead or administrative costs.

*Character Limit: 1000*

If the full amount requested is not available fill in a minimum amount you believe would allow a scaled-back version of this program to be viable.\*

*Character Limit: 20*

### **Eligible funding organization types: (Check all that apply)\***

#### **Choices**

- Federal Agency
- State Agency
- Nonprofit organization
- For Profit organization
- Other

### **Type of Grant Requested (select all that apply):\***

#### **Choices**

- Funding to augment existing programming
- New Program or Project
- Replacement funding for lost funding source
- Other

## *Grant Type Requested (other)*

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### **Type of Grant Requested: Other**

If you selected Other, please describe.

*Character Limit: 750*

## *Replacement Funding*

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### **Replacement Funding Information**

*Replacement funding for lost funding source*

- *What was the previous source?*
- *What was the amount of funding?*
- *Why was funding lost?*

*Character Limit: 1000*

## *Proposal*

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### **One-page Summary\***

Provide a one-page summary of the programs, proposed activities and measurable results that will result from this proposed grant.

*Character Limit: 3000*

## *Narrative*

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**NARRATIVE.** The six areas in the narrative section describe the specific factors that will be scored in ranking grant applications. The questions under each heading are to guide you in providing information concerning your proposed grant.

### **I. IMPACT TO COMMON GROUND PROGRAM GOALS AND THE COMMUNITY VISION – Maximum 55 points**

**It is understood that many proposals will not cover all areas.**

#### **A. Agricultural Sustainability\***

Describe how many acres of agricultural land will be supported or protected by the proposal. Is all the land to be protected within Chaffee County, if not how much is outside of Chaffee County? Describe the methods that will be used to protect this land.

*Character Limit: 1500*

## B. Forest Health and Fire Resilience\*

Describe if and how the proposal addresses forest health and fire resilience. Describe how it is related to the Chaffee County Community Wildfire Protection Plan, a local CWPP, or another community-based assessment of wildfire risk (provide a reference). Describe how the proposal is related to the CWPP Treatment Priority Area Map. Provide the number of acres in the Highest, Higher, High and Moderate priority areas.

*Character Limit: 3000*

## C. Recreation Impact Management\*

Describe if and how the proposal relates to managing recreation impacts. Describe whether it protects or improves water quality, reduces conflicts between agricultural operations and recreation users, and/or reduces the impacts of recreation to wildlife.

*Character Limit: 1500*

## D. Wildlife and Habitat\*

Describe if and how the proposal will:

- Support Threatened and Endangered species or Colorado State Species of Special Concern;
- support areas of high biodiversity as identified by the County Biodiversity Map;
- support and protect significant wetlands and/or riparian areas;
- have positive impacts on wildlife, for example elk/mule deer/bighorn sheep migration corridors and winter range, fall black bear concentration areas, lynx habitat and/or aquatic habitats as summarized in the Composite Habitat Map. How is the proposal area rated on the Composite Habitat Map?

*Character Limit: 1500*

## E. Water\*

Describe if and how the proposal includes protection and continued use of water rights. Describe the water right(s) protected including location, priority date, quantity of water diverted, how the water is delivered and used. Describe whether the proposal will enhance water quality or include or protect flood irrigation.

*Character Limit: 1500*

## F. Scenic Views\*

Explain if and how the proposal addresses scenic views. Describe how the proposal directly impacts scenic views in the following areas:

- Areas with high visual exposure on scenic byways (US 285, 291, 50 or 24), the Arkansas River corridor and/or unique scenic quality of regional importance and scale;

- areas with significant visual exposure from secondary travel routes and/or areas of high visual quality that identify community or sense of place;
- exploratory routes off of scenic byways or high-use areas such as Chalk Creek;
- areas with low visual interest or views from less traveled roads;
- areas that cannot be seen by the public or of low scenic interest.

*Character Limit: 1500*

### **G. Scale/Connectivity of impact\***

Describe how many acres the proposal will impact. Will the proposal support multiple agricultural producers and, if so, over how many probable acres? Describe how the proposal will connect to lands that are already protected. List total acreage that will be protected including the land in the proposal.

*Character Limit: 1500*

### **H. Duration\***

State how many years the results will likely remain in effect.

*Character Limit: 1500*

## **II. URGENCY AND READINESS - Maximum 8 points**

Describe the likelihood and potential timing of development that could impact agricultural operations included in the proposal. Describe the engagement to-date with landowners who will be involved. Is there written or verbal agreement from landowners to participate in the program, or is engagement with landowners pending?\*

*Character Limit: 1500*

## **III. REGIONAL STRATEGIC PLANNING - Maximum 8 points**

Describe how the proposal is part of a County strategic planning effort and where it is prioritized in that effort (e.g. Envision Chaffee County program prioritization with the ranching community).\*

*Character Limit: 1500*

## **IV. PROBABILITY OF PROGRAM SUCCESS – Maximum 13 points**

Describe the applicant's record of success in local projects of similar scope and scale, including a plan to address any experience gap. Describe public involvement to date, including planned future involvement. List project partners and describe their level of commitment. List clearly the proposal's projected outcomes/deliverables and how they will be measured, reported and monitored. Explain whether long-term stewardship is required to maintain benefits and how that will be funded. Describe the level of planning and preparedness to-date. Describe how the

outcomes will be sustained to remain relevant. Provide a complete project budget and timeline (link to templates).\*

*Character Limit: 1500*

#### **V. FUNDING LEVERAGE - Maximum 12 points**

List both confirmed and potential cash and in-kind matching funds from other sources. List the percentage of program administration cost requested from the Chaffee Common Ground Fund. Describe the proposal's cost-to-benefit ratio.\*

*Character Limit: 1500*

#### **VI. LOCAL RESOURCES - Maximum 4 points**

List the percentage of work to be completed by Chaffee County-based contractors, non-profits and staff.\*

*Character Limit: 1500*

## *Attachment 1. Organizational and Program/Project Budget Template*

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### **Organizational Budget - (Do not complete if a government agency.)**

Please provide a complete budget for the organization's current fiscal year that is making the application using the link to the Organizational Budget Template provided only if you do NOT have a full 990 or 990EZ form to submit. If you are submitting a 990 as part of your application, you do not need to complete the organization budget template.

**Program or project budget** - Please provide a proposed program or project budget using the link to the Program/Project Budget template. If the request is for multi-year funding, include all years applicable to this application.

For budgeting in-kind equipment rates please use the link to the FEMA Schedule of Equipment Rates.

Once the template has been downloaded, save it to your computer, complete the information on both tabs and upload below.

### **Budgets\***

Upload the completed budget template here.

*File Size Limit: 1 MB*

## *Attachment 2. Program or Project Timeline/Schedule*

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**Proposed Timeline/Schedule.** Include a timeline of activities anticipated in this project or program. Use the link to access and download the Timeline Template and Timeline Example with Milestones. The comments/milestones column can be used to make helpful notations or provide key milestones in the project or program.

Please download the spreadsheet, save it to your computer, complete the form and upload it through the prompt below.

### **Timeline\***

Upload your Project Timeline here.

*File Size Limit: 1 MB*

## *Attachment 3. Board of Directors List*

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**Not needed for governmental agencies**

**Include the following information for each board member:**

- Position(s) on the board (officer and committee positions)
- Term date for each board member

*File Size Limit: 1 MB*

## *Attachment 4. Proof of IRS Federal Tax Exempt Status*

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**Not needed for governmental agencies**

### **IRS Federal Tax Exempt Status**

Upload proof of IRS federal tax-exempt status, also called a Letter of Determination and/or most recent 990 series return.

*File Size Limit: 2 MB*

## *Attachment 4a. Additional Information for Fiscal Agents/Fiscal Sponsors*

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### **Fiscal Sponsor Name\***

*Character Limit: 100*

## Fiscal Sponsor Address\*

*Character Limit: 500*

## Fiscal Sponsor Website

*Character Limit: 100*

## Describe the relationship with the Fiscal Sponsor\*

How long has the applicant organization used this Fiscal Sponsor? How long to you intend to continue using this fiscal sponsor? Other details of the relationship.

*Character Limit: 500*

## Fiscal Sponsor Contact Person\*

*Character Limit: 100*

## Memorandum of Understanding\*

Upload **THE MEMORANDUM OF UNDERSTANDING** or the contract between the organization and the fiscal agent/fiscal sponsor. This must include a clear description of the duties of the fiscal agent/fiscal sponsor accepting fiscal responsibility. What funds are committed by the fiscal agent/fiscal sponsor in support of the proposal. Will the fiscal agent/fiscal sponsor charge a fee? If so, how is the fee calculated?

*File Size Limit: 1 MB*

## Fiscal Sponsor Tax Exempt Status\*

### Choices

501(c)(3) nonprofit-public charity

Tax exempt entity or nonprofit other than 501(c)(3), describe below

Tax exempt entity or nonprofit other than 501(c)(3), describe below

*Character Limit: 500*

## Budget Attachment

Attachment 1 - Budget for the fiscal agent/fiscal sponsor. This should be budget and financial information related to programs that are part of this grant.

*File Size Limit: 1 MB*

## Proof of IRS Federal Tax Exempt Status\*

Proof of IRS Federal Tax Exempt Status and/or latest 990 series return for the fiscal agent/fiscal sponsor.

*File Size Limit: 1 MB*

## Board of Directors List\*

Upload a Board of Directors List for the fiscal agent/fiscal sponsor.

*File Size Limit: 1 MB*



## *Attachment 5. Anti-Discrimination Statement*

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### **Not needed for governmental agencies**

#### **Anti-Discrimination Statement**

Upload your organization's current anti-discrimination policy or statement that has been adopted by the board of directors.

*File Size Limit: 1 MB*

## *Attachment 6. List of Names and Qualifications of Key Staff*

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### **Names and Qualifications of Key Staff\***

Upload a list of Names and Qualifications of Key Staff. Provide the names and a two line summary of the qualifications of each key staff member who will be providing services or working on the proposed project including length of services with the organization. Do not provide job descriptions or resumes.

*File Size Limit: 1 MB*

## *Other Attachments*

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### **Other Attachments**

You can attach other documents, such as land owner or agency approvals, agreement from partners, a map of the project area if applicable or other documents that will help support elements of this grant application.

*File Size Limit: 2 MB*

*File Size Limit: 2 MB*

*File Size Limit: 5 MB*

*File Size Limit: 5 MB*

*File Size Limit: 5 MB*